

## Academic Integrity Reporting Form

<b>TO BE COMPLETED BY THE FACULTY MEMBER:</b>	
Student Name:	Student #:
Program:	IBU Email:
Course Name:	

**REPORT:**

<p><b>Plagiarism</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Presenting work of another without citing</li> <li><input type="checkbox"/> Failing to acknowledge ideas of others</li> <li><input type="checkbox"/> Copying others' work</li> <li><input type="checkbox"/> Purchasing work from other source</li> </ul>	<p><b>Falsifying or Misrepresenting</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Impersonating</li> <li><input type="checkbox"/> Falsifying material</li> <li><input type="checkbox"/> Submitting false records</li> <li><input type="checkbox"/> Misrepresentation to gain academic advantage</li> </ul>
<p><b>Cheating</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Using unauthorized notes or aids</li> <li><input type="checkbox"/> Unauthorized possession of material</li> <li><input type="checkbox"/> Unauthorized use of electronic device</li> <li><input type="checkbox"/> Using or attempting to copy another student</li> <li><input type="checkbox"/> Unauthorized communication during exam</li> <li><input type="checkbox"/> Failing to protect own work</li> </ul>	<p><b>Others:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Engaging in activities that negatively impact another student academically</li> </ul>

<p><b>Any additional details that demonstrate academic integrity concerns:</b></p> <hr/> <hr/> <hr/> <hr/> <hr/>
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**FACULTY INVESTIGATION / RESPONSE:**

Faculty has notified (in writing) the student of the breach and sought a written explanation:

Yes                      Date: \_\_\_\_\_  
 No

Has the student responded: (Please provide details):

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If it is concluded that the student committed an act of academic misconduct, please set out your Reasons for making that conclusion:

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Faculty Decision:

- Resubmission
- Report to Dean
- No Action/Dismiss the report

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**DISCIPLINARY MEETING: (if reported to the Dean)**

Outcome:

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Final Decision:

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Dean's Signature \_\_\_\_\_

Date: \_\_\_\_\_