

## Peer Tutoring Service Request Form

**Procedure:**

1. Students can initiate a request for Peer tutoring only between Week 2 and Week 4 of the block.
2. Refer to the Academic Calendar for the policy.
3. Peer tutoring can be requested for a maximum of 6 hours per course.

<b>TO BE COMPLETED BY THE STUDENT:</b>	
Student Name:	Student #:
Phone #:	IBU Email:
Student Type: <input type="checkbox"/> Domestic <input type="checkbox"/> International	
Program & Specialization	
Course Code and Title that the tutoring is requested for:	

**Rationale for requesting the peer tutoring service** (student to provide rationale for peer tutoring service. This will be reviewed by Student Services and will be the basis for the decision) .

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**Signature:**.....

**Date:**.....

**For Office Use Only:**

**Student Support Office:**

Request Received On (DD/MM/YY): \_\_\_\_\_

Request ( ) Approved ( ) Denied

If denied: reason: : \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_