

Re-enrolment Request Form

Procedure:

1. Reminder: International Students must maintain full-time enrolment in semester before AND semester after the break for it to be considered as Scheduled Break.
2. Students on Scheduled Break/Leave of Absence are required to complete re-enrolment request form for self-scheduling into courses.
3. Refer to the Academic Calendar for the policy.

TO BE COMPLETED BY THE STUDENT:	
Student Name:	Student Number:
Phone Number:	IBU Email:
Program:	
Student Type: () Domestic () International	
Signature:.....	
Date:.....	

For Office Use Only:

Student Support Office:

Request Received On (DD/MM/YY): _____

Signature: _____ Date: _____

Enrolment Office:

Request Received On (DD/MM/YY): _____

Signature: _____ Date: _____