

INTERNATIONAL BUSINESS UNIVERSITY (IBU)

POLICY CONTROL

Policy Number	1007 (previously 224)
Policy Title	IBU International Student Policy
Policy Owner / Responsible Offices	Student Services, Registrar Office
Approval Authority	Board of Directors
Applies To	All international students registered in a program at IBU
Approval Date	July 5, 2022
Effective Date	July 5, 2022
Review Date/s	August 30, 2024 (1st review)
Revision Date/s	-
Revision Implementation Date/s	-

1. INTRODUCTION AND BACKGROUND

International Business University (IBU) is committed to creating a positive and impactful educational experience for its international students. As part of its international ambitions, IBU provides focused, professional, and innovative higher education while supporting international students in navigating life, work, and learning in Canada.

2. PURPOSE

This policy describes the various policies, procedures and student conduct developed by IBU in the form of attached International Student Handbook in the spirit of creating a

healthy, safe and inclusive campus where each student feels welcome and has an opportunity to maximize their potential and pursuit of educational dreams.

In support of this purpose, the policy provides a framework to guide institutional practices, responsibilities, and student conduct related to the international student experience, including academic integration, student support, and compliance with applicable regulatory and institutional requirements. The policy is intended to ensure that international students are supported throughout their educational journey at IBU and are provided with an environment that promotes academic success, personal development, and well-being.

3. POLICY STATEMENT

International Business University affirms its commitment to supporting international students through inclusive, equitable, and student-centered policies and practices that enhance the quality of the academic and campus experience throughout the international student lifecycle.

4. APPLICABILITY

This policy applies to all international students registered in a program at IBU. This policy is available to all past, current and prospective international students of IBU.

5. DEFINITIONS

International Student

A student who is not a Canadian citizen or permanent resident and who is authorized to study in Canada under applicable immigration laws and regulations.

Designated Learning Institution (DLI)

A post-secondary institution approved by Immigration, Refugees and Citizenship Canada (IRCC) to host international students.

6. POLICY

IBU will provide its services to its international students consistently with the core principles of diversity, inclusion and equality of opportunity to ensure that IBU can assure and enhance the quality of learning experience of its international students. IBU also committed to ensure that the University meets its responsibilities and duties as a Designated Learning Institute (“DLI”) designation when it is obtained.

The scope of this policy covers all aspects of the international students’ journey with regards to all important steps they need to take to enroll in classes and prepare for the beginning of their academic year at IBU.

This policy should be read in accordance with other IBU policies which can be found in the Academic Calendar and IBU’s website.

7. ROLES AND RESPONSIBILITIES

IBU Community Members

All IBU community members, including international students and all IBU employees who are involved in assisting international students, are responsible for and expected to comply with the commitments set out in this policy.

International Students

International students are responsible for ensuring that they comply with duties specific to international students along with other rules and policies of IBU.

Office of Student Services / Registrar Office

Responsible for administering, supporting, and monitoring the implementation of this policy.

8. REVIEW

IBU commits to review and update this policy every three years or more often when there is a need for an amendment or improvement based on the regulatory and other developments affecting international students. As part of this review, new policies, guidelines, and material may be developed to better ensure that this policy is accurately interpreted and implemented.

9. COMPLIANCE PROCEDURES

The Office of Student Services, under the supervision of the Registrar, is responsible for the implementation and review of this policy. That Office will provide its services under the auspices of this policy as well as monitoring and reviewing this policy to ensure best practice is adopted, research and changes to the relevant regulations and guidance of relevant authorities are adopted on a timely basis.

10. EVALUATION AND QUALITY ASSURANCE

Monitoring and review activities undertaken by the Office of Student Services will ensure that best practices, research, and regulatory changes affecting international students are identified and adopted in a timely manner.

11. RELATED DOCUMENTS

- Academic Calendar